

Element N					
Required (industry specific)	Verification	Question	Evaluation	Points (100 total)	
Machine /Lock out	Document AND Observation	Are machines being operated appropriately with applicable machine guards and does the company have a lock out program?	<ul style="list-style-type: none"> • Job Hazard Analysis and Safe Work Procedures are available for operating machines • An employer has a lock out program in place • (recorded use required under leg?, if so fold into crietera) 	20pts	
PME (Crane, Forklift, Aerial, work platforms, etc.)	Document AND Observation	Is formal training and operator evaluation established for PME?	<ul style="list-style-type: none"> • All PME certified operator licenses are readily available • Pre-shift equipment inspections have been completed 	15pts	
Industrial Hygiene A. Air quality	Document	Is there a process to measure and monitor the air quality within the workplace?	<ul style="list-style-type: none"> • Air quality measurement reports available and conducted to applicable standards • Air quality reports are posted and/or communicated to joint safety and health committee and workplace • Strategy for controlling risk is tied back to heirarcy of controls • The employer has a current risk assessment specific to air quality 	10pts	
Industrial Hygiene B. Hearing Conservation	Document	Is there a process to measure and monitor the noise levels within the workplace?	<ul style="list-style-type: none"> • Noise measurement (including dosimeters) are conducted to applicable standards • Noise reports/maps are posted and/or communicated to joint safety and health committee and/or workplace • Employee hearing testing is being conducted at a frequecy consistent with the regulations • Strategy for controlling risk is tied back to heirarcy of controls. - add in risk assesemt at top 	5pts	
Industrial Hygiene C. Asbestos	Document	Does the worksite have Asbestos contained materials?	<ul style="list-style-type: none"> • Employer has conducted a current risk assessment on the asbestos present in the workplace • An asbestos inventory is present, which includes control plans, signage for areas with asbestos contained materials and ecapsulation strategies 	5pts	For independent auditor 1-day training: Ensure contractor considerations are folded into asbestos, discussion around competent person (how that's defined), general awareness of mfg workplaces
Fall protection	Document AND Observation	Is there an established fall protection program in place in accordance to applicable standards?	<ul style="list-style-type: none"> • Fall protection program is written and communicated • Skill based training has been provided by designated/compotent trainer(s) and involves the transfer of skill and/or knowledge • Fall protection equipment has been certified annually by a competent/qualified person 	5pts	
Working Alone/Isoltation	Document	Are there situations where employees are working alone or in isolation	<ul style="list-style-type: none"> • Working alone/isolation program is written and communicated • Procedures and training has been established • Emergency response protocols have been developed 	5pts	
Confined Space	Document AND Observation	Does the worksite have confined spaces?	<ul style="list-style-type: none"> • Confined space program is written and communicated • Procedures and training has been established • Emergency response protocols have been developed 	5pts	

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Machine /Lock out	Document AND Observation	Are machines being operated appropriately with applicable machine guards and does the company have a lock out program?	<ul style="list-style-type: none"> Preventative maintenance reports for equipment are available Regular operator inspections of machinery A lock out policy and machine specific procedures are available Machine guarding is preset, compliant to regulation and appropriately utilized 	20pts
PME (Crane, Forklift, Aerial, work platforms, etc.)	Document AND Observation	Is formal training and operator evaluation established for PME?	<ul style="list-style-type: none"> Use of power mobile equipment should be consistent with established training and requirements 	15pts
Storage - Industrial Racking and Shelves	Observation	Are Racking and Shelves used in accordance to applicable standards	<p>Shelves (hand loaded)</p> <ul style="list-style-type: none"> Material is stored appropriately and there is no evidence of visible damage <p>Industrial Racks (PME/Equipment loaded)</p> <ul style="list-style-type: none"> Load capacity signs are listed for each bay, safety pins are in place, and appropriate guards/bollards are installed where PME traffic is present The auditor should review completed inspection reports on racking and confirm that notable damage is within allowable tolerances or has been corrected 	10pts
Housekeeping A. Building & Yard	Observation	Does the workplace demonstrate good housekeeping?	<ul style="list-style-type: none"> The workplace is organized and uncluttered with no restrictions to access to exits, electrical controls/panles, overhead electrical lines, workstations or storage areas 	15pts
Housekeeping B. Hand Tools & Ladders	Observation	Are hand tools/ladders maintained and stored adequately	<ul style="list-style-type: none"> Tools and equipment is stored appropriately (blades covered/gaurds present) and there are no signs of visible damage Shadow boards for tools are present and/or spaces for equipment have been designated 	5pts
Fall protection	Document AND Observation	Is there an established fall protection program in place in accordance to applicable standards?	<ul style="list-style-type: none"> Fall protection equipment is stored properly There are no signs of visible damage The opportunity to observe persons using fall protection equipment may not always arise in the course of an audit and should not be solicited. If such activities are observed, they should be noted an evaluated when they occur 	5pts
Confined Space	Document AND Observation	Does the worksite have confined spaces?	<ul style="list-style-type: none"> A master inventory of confined spaces Signage is present that identifies confined spaces The auditor must verify that the employer has a permit system in place, an established rescue plan and proper equipment readily available 	5pts